

# *Gulf Horizons Condominium Association, Inc.*

## ARCHITECTURAL REVIEW COMMITTEE

### Application Instructions

1. Complete entire form.
2. Submit copies of any drawing or blueprints to be approved by the ARC.
3. Work shall **NOT** commence until application is approved.
4. Approved applications shall **NOT** be altered.
5. Denied applications can be appealed to the Board of Directors.
6. Contractors employed must provide Certificate of Liability Insurance/Workers' Compensation when required by law.
7. Owner is responsible for making sure all required permits are obtained prior to commencement of any work.
8. Sign & return to:

Gulf Horizons Condominium Association, Inc.  
c/o Sunstate Management Group  
P.O. Box 18809  
Sarasota, FL 34276

Ph. (941)870-4920  
Fax (941)870-9652

# Gulf Horizons Condominium Association, Inc.

## ARCHITECTURAL REVIEW COMMITTEE APPLICATION FOR ALTERATIONS

Name(s) of Owner(s): \_\_\_\_\_  
Address of Property: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

I/We, being members of Gulf Horizons Condominium Association, hereby request the Architectural Review Committee thereof approve the following described construction, improvement or other alteration to my/our property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Attach additional sheets, if necessary)

I am/We are submitting herewith the following supporting documents:

- \_\_\_\_\_ Site plan professionally drawn (if required), lot survey, aerial photos from county website
- \_\_\_\_\_ Specifications of the construction, improvement or alteration
- \_\_\_\_\_ Engineering drawings
- \_\_\_\_\_ Color and samples
- \_\_\_\_\_ Manufacturer's promotional material
- \_\_\_\_\_ Pictures
- \_\_\_\_\_ Other

By this request, I/We, as owner(s) assume full responsibility for any and all required permitting, verification of contractor licensing and workers' compensation insurance (if required by law), arborist approval for tree removal, conformity, installation, maintenance, replacement and cost of the above work. I/We further agree to indemnify and hold harmless the Gulf Horizons COA, any member of its' committees, or any employee or agent for any claims arising out of this action. I will notify Sunstate Management within 14 days of the completion of improvements requested and understand that a final ARC inspection will be made within 30 days thereof to verify compliance.

Signature \_\_\_\_\_ Signature \_\_\_\_\_  
Print Name \_\_\_\_\_ Print Name \_\_\_\_\_  
Date Submitted \_\_\_\_\_

**~For Official Use Only~**

Date application received \_\_\_\_\_ Date Approved/Denied \_\_\_\_\_  
Reason for Denial \_\_\_\_\_

ARCHITECTURAL REVIEW COMMITTEE

/s/ \_\_\_\_\_ /s/ \_\_\_\_\_ /s/ \_\_\_\_\_

Re-inspection

/s/ \_\_\_\_\_ /s/ \_\_\_\_\_ /s/ \_\_\_\_\_