

Gulf Horizons Condominium Association, Inc.
CLUB ROOM RESERVATION REQUEST

Please return with deposit of \$100.00, (refundable after inspection of Club Room)

TO: Sunstate Management Group, P.O. Box 18809,
Sarasota, FL 34276, Tel: 941.870.4920 / Fax: 941.870.9652
www.sunstatemanagement.com

Date: _____

Board of Directors
Gulf Horizons Condominium Association, Inc.

The undersigned owner of Unit # _____ requests approval of the Board of Directors to reserve the Club Room:

Name(s): _____

Telephone: _____ Email: _____

Reservation Date: _____ Time: From: _____ To: _____

Purpose: _____ Number Attending: _____

CLUB ROOM RULES AND REGULATIONS

1. The Club Room consists of the lounge, the kitchen and two rest rooms. It is available for daily use only by owners in residence and renters and their guests.
2. A reservation/cleaning fee of \$100 is required to reserve the Club Room for private social parties on a "first come-first served" basis by notifying a Board member who will post the reservation. The host shall be responsible for cleaning the Club Room after the event and leaving the Club Room as it was found. The reservation fee will be refunded after it is determined that the Club Room was left in a clean condition.
3. Except for meetings scheduled by the Board of Directors or an authorized Condominium Committee, neither business meetings in nor the conduct of business from the Club Room are permitted unless approved by the Board of Directors.
4. A lending library is available to owners in residence and renters. Donations of additional books and other reading material are encouraged.
5. Neither furniture, fixtures, nor, decorations of a permanent nature may be installed or removed without permission of the Board of Directors.
6. Unless the Club Room is in use, the east door shall remain closed and locked at all times

Board of Directors Action: Approved _____ Disapproved _____ Date: _____

Signing for the Board of Directors: _____ Title: _____